

2023 Annual General Meeting Notice to Members

This is to advise members of the upcoming Annual General Meeting of the members of the Sir Richard Williams Foundation. The details of this meeting are as follows:

Date:	Wednesday 25 October 2023
Time:	5.30 - 6.30 pm
Place:	Alastair Swayne Theatre, Brindabella Business Park

Agenda:

- Chair's Opening Remarks, apologies and proxies
- Draft Minutes of the 2022 AGM
- Business Arising
- Chair's Report
- Election of Board Members
- Strategic Outlook 2024-26
- 2022-23 Treasurer's and Annual Reports
- Appointment of Auditor
- Next AGM

At the meeting, members will be asked to vote on:

- Accept the Minutes of the last AGM
- Accept the Chair's Report
- Elect Board Members
- Accept the Strategic Outlook 2024-26
- Accept the 2022-23 Treasurer's and Annual Reports
- Appoint the Auditor

Attachments

- Draft 2022 AGM minutes
- Proxy voting form

Board papers including nominations for board election and proxy voting forms will be circulated to members by Wednesday 18 October 2023.

Apologies and proxy voting forms can be sent by email to: admin@williamsfoundation.org.au



Air Marshal (Retd) Geoff Brown AO
Chair, The Sir Richard Williams Foundation Inc.
4 October 2023