

## 2022 Annual General Meeting Notice to Members

This is to advise you of the upcoming Annual General Meeting of the members of the Sir Richard Williams Foundation. The details of this meeting are as follows:

<b>Date:</b>	Wednesday 26 October 2022,
<b>Time:</b>	5.30 - 6.30 pm
<b>Place:</b>	Alastair Swayne Theatre, Brindabella Business Park

### Agenda:

- Chair's Opening Remarks
- Receive the Income Statement and Balance Sheet for 2021/22
- Consider Special Resolutions
- Consider the appointment of the auditor
- Confirm the appointment of the Public Officer
- Election of Board members
- Other items as decided by the Chair

At the meeting, members will be asked to vote to:

- accept the minutes of the last annual general meeting
- accept the annual report
- accept the auditor's report
- accept the annual financial statements
- appoint and pay an auditor
- elect directors

### Attachments

- Draft 2021 AGM minutes
- Proxy voting form

Board papers including special resolutions to the constitution, nominations for board election and proxy voting forms will be circulated to members by Wednesday 19 October 2022.

Apologies and proxy voting forms can be sent by email to: [admin@williamsfoundation.org.au](mailto:admin@williamsfoundation.org.au)



Air Marshal (Retd) Geoff Brown AO  
Chair, The Sir Richard Williams Foundation Inc.  
5 October 2022